

TIMBER LAKE CHRISTIAN CHURCH

INACTIVE MEMBER & NON-MEMBER WEDDING POLICY
REVISED October 06

1. **MINISTERS' REQUIREMENTS:**

- A. Doug Delp requires three months' notice and six (6) counseling sessions.
- B. Allen Todd requires three months' notice and six (6) counseling sessions.

2. One of the ministers on staff of UACC must at least assist.

NOTE: THE MINISTER OF PREFERENCE SHOULD BE CONTACTED AND AN APPLICATION APPROVED BEFORE A DATE CAN BE ABSOLUTELY SECURED.

- 3. Please inform your people that we have the policy of **NO SMOKING OR ALCOHOLIC BEVERAGES** in our building.
- 4. The piano(s) and Organ **are not to be moved except by specific permission from a staff member.** If permission is granted, there will be a \$50 piano tuning fee assessed.
- 5. Pulpit and stage furniture, other than the piano and organ, may be moved. Please consult with the janitor, minister, or staff member to find out the procedure.
- 6. You may arrange the chairs, tables, etc. in the auditorium any way that you choose.
- 7. The people that work in the kitchen during the wedding should do their best to put the kitchen back in order following the reception. The janitor will take care of the floors & general clean-up.
- 8. The following fees are applicable:
 - a. \$150 Minister's Fee
 - b. \$50 for Sound Booth
 - c. \$50 for Video
- 9. The Building Use Policy (attached) fees will also be in affect.
- 10. Make arrangements with your florist to pick up the candelabra, etc. as soon as possible after the wedding
- 11. No rice, confetti, bird seed, etc., should be given out or thrown inside the church building.
- 12. It would be appreciated if the rooms (for dressing, etc.), in as much as possible, are left as you found them.
- 13. All non-member dates are tentative until six months prior to the wedding, when the date will be "locked in" upon the payment of the \$150 Non-Refundable Deposit Fee.